

**COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**

**December 2, 2010**  
**MINUTES**

**BOD Members/Proxies Present**

Greg Brubeck for the Port of Corpus Christi Authority  
Robert Corrigan for the Bays Council  
Tom Russell for Port Industries of Corpus Christi  
Tom Curlee for Port Industries of Corpus Christi  
Jay Reining for the City of Corpus Christi

**Others Attending**

Barbara Keeler, EPA – Dallas (via telephone)

**Staff Present**

Ray Allen	Lari Jo Johnston
Sara Bounds	Rosario Martinez
Dustin Cravey	David Newstead
Owen Fitzsimmons	Alice Sanchez
Jake Herring	Leo Trevino
Anne Hulse	Beth Wilson

**1. Call to Order, Welcome and Introductions, and Quorum Determination**

Mr. Robert Corrigan, acting Chairman, called the meeting to order at 8:13 am and a quorum was set.

**2. Consideration and Action re: Minutes of Meeting held on August 26, 2010 – Ms. Anne Hulse (attachment 1)**

*Mr. Russell made the motion to approve the minutes of the August 26, 2010 meeting as written. The motion was seconded by Mr. Reining and passed unanimously.*

**3. Consent Agenda: The following items are of a routine or administrative nature and do not require an action of the Board. Any member of the Board of Directors may request that an item on the consent agenda be discussed in open session:**

- a. Monthly Financial Report, Local Government Funding Report, and Working Capital/Reserve Fund Report – Ms. Alice Sanchez (attachments 2A, B, C)**

*Mr. Reining expressed concern over future funding and suggested that a concerted effort be launched within the next month to educate each of the newly-elected local governmental representatives about CBBEP.*

*Mr. Russell invited CBBEP to participate with Port Industries in hosting a luncheon for these individuals to introduce them to both organizations simultaneously.*

- b. Monthly Project Status Report – Mr. Leo Trevino (attachment 3)**  
**c. Grants and Proposals Update – Prepared by Dustin Cravey (attachment 4)**

- d. **Communications Activities Update – Ms. Beth Wilson (attachment 5)**
  - e. **Environmental Education Activities Update – Ms. Lari Jo Johnston (attachment 6)**
  - f. **CBBEP Property Management – Prepared by Mr. Jake Herring (attachment 7)**
  - g. **Coastal Bird Program Activities – Prepared by Mr. David Newstead (attachment 8)**
  - h. **Future Meeting Schedule – Ms. Anne Hulse (attachment 9)**
- 4. Introduction of new employees: Sara Bounds, Environmental Education Assistant and Mr. Owen Fitzsimmons, Coastal Bird Program Biologist (attachment 10)**

The Board welcomed CBBEP's new employees.

- 5. Consideration and Action regarding Authorizing a Request for Proposals for next phases of Nueces Bay Causeway Marsh Restoration Project – Mr. Dustin Cravey and Mr. Leo Trevino (attachment 11)**

*Mr. Reining made the motion authorizing staff to issue a Request for Proposals for the next phases of the Nueces Bay Causeway Marsh Restoration Project and was seconded by Mr. Russell. The motion passed unanimously.*

- 6. Update and Discussion regarding progress on Matagorda Island Marsh Restoration Project and contract issues with Mendez contracting – Mr. Dustin Cravey and Mr. Leo Trevino (attachment 12)**
- 7. Executive Session: Public Notice is given that the Board of Directors may go into an Executive Session as authorized by the Open Meeting Act, Chapter 551.072 to deliberate regarding real property and may in open session take such action as appropriate on items deliberated in Executive Session.**
- a. **Consideration and Action regarding accepting donation of 61.98 acres on Mustang Island from The Preserve at Mustang Island (Tortuga Dunes) – Mr. Jake Herring (attachment 13)**

*Mr. Brubeck made the motion to accept the donation of 61.98 acres on Mustang Island from The Preserve at Mustang Island and was seconded by Mr. Reining. The motion passed unanimously.*

*Mr. Corrigan suggested Mr. Stuart Rice be recognized for his years of service to CBBEP. Mr. Reining suggested presenting Mr. Rice with a plaque during the January 2011 Board of Directors meeting.*

*At 9:06 am, Mr. Corrigan took the meeting into Executive Session as authorized by the Open Meeting Act, Chapter 551.072 to deliberate regarding real property and may in open session take such action as appropriate on items deliberated in Executive Session and as authorized by the Open Meeting Act, Chapter 551.074 for the purpose of evaluating the performance of the Executive Director and may in open session take such action as appropriate on items deliberated in Executive Session*

- b. **Discuss and Consider real property acquisition in the Nueces River Delta (attachment 14)**
- 8. Executive Session: Public Notice is given that the Board of Directors may go into an Executive Session as authorized by the Open Meeting Act, Chapter 551.074 for the purpose of evaluating the performance of the Executive Director and may in open session take such action as appropriate on items deliberated in Executive Session.**

*The meeting returned to Open Session at 10:12 am. Mr. Corrigan announced that any action resulting from discussions during Executive Session would be handled during the January 2011 Board of Directors Meeting.*

**9. Executive Director Comments – none.**

**10. Board of Director Comments – Mr. Curlee announced that Port Industries is interested in conducting another Public Opinion Survey in 2011 and will be looking to partner with CBBEP on that project. He suggested that CBBEP start considering what questions should be included in the new survey.**

**11. Public Comments – none.**

**12. Adjourn – The meeting adjourned at 10:20 am.**

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Robert Wallace, Jr., Chairman of the Board