

COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.
BOARD OF DIRECTORS MEETING

March 24, 2011
MINUTES

BOD Members/Proxies Present

Tom Bridges for San Patricio County
Greg Brubeck for the Port of Corpus Christi Authority
Robert Corrigan for the Bays Council
Tom Curlee for Port Industries of Corpus Christi
Frances Gandy for the Port of Corpus Christi Authority
Jay Reining for the City of Corpus Christi
Tom Russell for Port Industries of Corpus Christi
Robert Wallace for Coastal Bend Bays Foundation

Others Attending

Jeff Foster, TCEQ

Staff Present

Ray Allen	Alice Sanchez
Dustin Cravey	Leo Trevino
Jake Herring	Jace Tunnell
Anne Hulse	Beth Wilson
Rosario Martinez	

1. Call to Order, Welcome and Introductions, and Quorum Determination

Mr. Robert Wallace, Chairman, called the meeting to order at 8:03 am and a quorum was set.

2. Consideration and Action re: Minutes of Meeting held on January 27, 2011 – Ms. Anne Hulse (attachment 1)

Mr. Bridges made the motion to approve the minutes of the January 27, 2011 meeting as written. The motion was seconded by Mr. Brubeck and passed unanimously.

- 3. Consent Agenda: The following items are of a routine or administrative nature and do not require an action of the Board. Any member of the Board of Directors may request that an item on the consent agenda be discussed in open session:**
- a. **Monthly Financial Report, Local Government Funding Report, and Working Capital/Reserve Fund Report – Ms. Alice Sanchez (attachments 2A, B, C)**
 - b. **Monthly Project Status Report – Mr. Leo Trevino (attachment 3)**
 - c. **Grants and Proposals Update – Prepared by Dustin Cravey (attachment 4)**
 - d. **Communications Activities Update – Ms. Beth Wilson (attachment 5)**
 - e. **Environmental Education Activities Update – Ms. Lari Jo Johnston (attachment 6)**
 - f. **CBBEP Property Management – Prepared by Mr. Jake Herring (attachment 7)**

g. Coastal Bird Program Activities – Prepared by Mr. David Newstead (attachment 8)

h. Future Meeting Schedule – Ms. Anne Hulse (attachment 9)

4. Update on EPA and TCEQ funding for FY 2012 – Mr. Ray Allen (attachment 10)

Mr. Allen informed the Board of the many discussions held with various government officials locally, as well as in Austin, Dallas and Washington, DC, concerning funding. No one seems to know what funding cuts to anticipate and CBBEP is not being targeted specifically; however, funding cuts are inevitable as our funding agencies will be receiving funding cuts and passing some of that burden on to us.

At some point in the future, the Gulf Coast Ecosystem Restoration Task Force will be evaluating all gulf coast issues and directing federal funds to restoration projects. Those Federal funds will require leveraging in order to maximize the benefits.

5. Update on Marine Debris Removal project in Redfish Bay in Partnership with CCA – Mr. Jake Herring (attachment 11)

Mr. Herring explained the hazards caused by marine debris left in Redfish Bay and the welcomed partnership with CCA to help fund this project.

6. Update on Request for Proposals to provide banking and/or investment management services – Ms. Alice Sanchez (attachment 12)

Ms. Sanchez explained that the evaluation process would continue through the Finance Committee to make recommendations to the Board at the next meeting.

7. Update on Request for Qualifications for Engineering Services – Mr. Dustin Cravey and Mr. Leo Trevino (attachment 13)

Mr. Cravey and Mr. Trevino outlined the evaluation process for the 16 submissions received, which is continuing. A recommendation will be presented to the Board at the next meeting.

Mr. Wallace suggested going through this same process for smaller projects totaling under \$50,000.

8. Executive Session: Public Notice is given that the Board of Directors may go into an Executive Session as authorized by the Open Meeting Act, Chapter 551.072 to deliberate regarding real property acquisition of Whooping Crane Habitat on Copano Bay and in the Nueces Delta and may in open session take such action as appropriate on items deliberated in Executive Session

At 9:36 am, Mr. Wallace took the meeting into Executive Session as authorized by the Open Meeting Act, Chapter 551.072 to deliberate regarding real property and may in open session take such action as appropriate on items deliberated in Executive Session. The meeting returned to Open Session at 10:04 am

9. Executive Director Comments – Mr. Allen invited members to join CBBEP at the CCA Banquet on April 7 and the State of the County luncheon on April 13.

10. Board of Director Comments – Mr. Wallace reminded the board of the need to establish a permanent endowment for the federal funds and determine guidelines for the use of those funds for presentation to Judge Jack prior to her retirement in June.

11. Public Comments – None.

12. Adjourn – The meeting adjourned at 10:05 am.

Approved by the Board of Directors on _____

Robert Wallace, Jr., Chairman of the Board