

COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.
BOARD OF DIRECTORS MEETING

April 23, 2009
MINUTES

BOD Members/Proxies Present

Tom Curlee for Port Industries of Corpus Christi
Robert Corrigan for the Bays Council
Francis Gandy for Port of Corpus Christi Authority
Bill Green for Port of Corpus Christi Authority
Jay Reining for the City of Corpus Christi
Robert B. Wallace, Jr. for Coastal Bend Bays Foundation

Others Attending

Peggy Sumner – City of Corpus Christi

Staff Present

Ray Allen	David Newstead
Gene Blacklock	Alice Sanchez
Anne Hulse	Leo Trevino
Lari Jo Johnston	Beth Wilson
Rosario Martinez	

1. Call to Order & Quorum Determination

Mr. Robert Wallace, Jr., Chairman, called the meeting to order at 8:05 am and a quorum was set. New members were introduced.

2. Consideration and Action regarding Minutes of Meeting on January 22, 2009 – Ms. Anne Hulse (attachment 1)

Mr. Corrigan made a motion to accept the minutes as written and was seconded by Mr. Curlee. The motion passed unanimously.

3. Consent Agenda: The following items are of a routine or administrative nature and do not require an action of the Board. Any Board member may request that an item on the consent agenda be discussed.

- a) **Monthly Financial Report, Local Government Funding Report, and Working Capital/Reserve Fund Report – Prepared by Ms. Alice Sanchez (attachments 2 A, B, C)**
- b) **Monthly Project Status Report – Prepared by Mr. Leo Trevino (attachment 3)**
- c) **Grants and Proposals Update – Prepared by Mr. Dustin Cravey (attachment 4)**
- d) **Communications Activities Update – Prepared by Ms. Beth Wilson (attachment 5)**

- e) **Environmental Education Activities Update – Prepared by Ms. Lari Jo Johnson (attachment 6)**
- f) **Nueces Delta Preserve Update – Prepared by Mr. Jake Herring (attachment 7)**
- g) **Future Meeting Schedule – Prepared by Ms. Anne Hulse (attachment 8)**

Mr. Wallace explained that the reports and updates in the Consent Agenda are presented each month so Board members may see current financial status as well as the progress of various activities and projects.

4. Consideration and Action regarding FY 2008 Annual Financial Report prepared by Lovvorn & Kieschnick, LLP – Ms. Alice Sanchez (attachment 9)

Mr. Allen introduced Ms. Alice Sanchez and Mr. Frank Lovvorn. Mr. Lovvorn outlined the various aspects of the annual single audit. He reported that since there were no findings, this was a favorable audit.

Mr. Reining made the motion to accept the FY 2008 Annual Financial Audit Report as presented. Mr. Curlee seconded the motion and it passed unanimously.

5. Consideration and Action regarding partnering with Corpus Christi Convention and Visitors Bureau and City of Corpus Christi for \$10,000 of improvements to Blucher Park using funds consistent with and allocated to Project # 0916 “CBBEP Public Outreach Events and Activities” – Mr. Jake Herring and Mr. Ray Allen (attachment 10)

Mr. Allen outlined CBBEP’s portion of the proposed Blucher Park improvement project.

Mr. Corrigan requested signage be included in this project.

Mr. Corrigan made a motion to approve the Blucher Park project and was seconded by Mr. Curlee. The motion passed unanimously, with Mr. Reining abstaining.

6. Report on an agreement with City of Corpus Christi to fund projects in the Nueces Delta – Mr. Ray Allen & Mr. Jace Tunnell (attachment 11)

Mr. Allen reported that, with the Board’s prior approval, an agreement was reached with the City of Corpus Christi to study inflows in the Nueces Delta using funds the City committed to the US Army Corps of Engineers as match for the Nueces Basin Feasibility Study.

7. Report on the acquisition of property from The Trust for Public Land that will be purchased by City of Corpus Christi in late 2009 – Mr. Jake Herring & Mr. Ray Allen (attachment 12)

Mr. Allen stated that the property was indeed acquired by CBBEP and will be purchased by the City of Corpus Christi by the end of 2009.

8. Executive Director’s Comments – Mr. Allen introduced each staff member present to the Board. He then directed the Board’s attention to attachment 2C which details the Program’s working capital and attachment 3 which chronicles project progress. He further explained that the Project Status Report is generated by a database management program still under construction and consequently, contains some errors which are being addressed.

9. Board of Director’s Comments – Mr. Wallace directed the Board to attachment 8 for the Future Meeting Schedule.

Mr. Wallace requested that he be reminded to elect new Directors at the next Board meeting.

Mr. Curlee announced that Port Industries and CBBEP will be hosting a luncheon at the Ortiz Center on May 27, 2009 to release the results of the latest public opinion survey and encouraged all Board members to attend.

Additionally, Mr. Curlee offered to have the organization performing the survey appear before the Board to report their findings in greater detail, if the Board wishes to meet on a different date next month, perhaps the morning of the 26th or the 28th. Board members will verify their availability and Mr. Curlee will contact the survey organization.

10. Public Comments – none.

11. Adjourn – The meeting adjourned at 9:50 am.

Approved by the Board of Directors on _____

Robert B. Wallace, Jr., President and Chairman of the Board