

COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.
BOARD OF DIRECTORS MEETING

August 27, 2009
MINUTES

BOD Members/Proxies Present

Robert Corrigan for the Bays Council
Tom Curlee for Port Industries of Corpus Christi
Gary Eddins for Port Industries of Corpus Christi
Francis Gandy for Port of Corpus Christi Authority
Bill Green for Port of Corpus Christi Authority
Peggy Sumner for the City of Corpus Christi
Robert B. Wallace, Jr. for Coastal Bend Bays Foundation

Others Attending

James Dodson
Barbara Keeler – EPA/Dallas (via telephone)

Staff Present

Ray Allen	Rosario Martinez
Gene Blacklock	Alice Sanchez
Dustin Cravey	Leo Trevino
Jake Herring	Jace Tunnell
Anne Hulse	Beth Wilson
Lari Jo Johnston	

1. Call to Order, Welcome and Introductions, and Quorum Determination

Mr. Robert Wallace, Jr., Chairman, called the meeting to order at 8:04 am and a quorum was set, noting that only San Patricio County was absent.

2. Consideration and Action re: Minutes of Meeting held on May 28, 2009 – Ms. Anne Hulse (attachment 1)

Mr. Gandy made the motion to approve the minutes of the May 28, 2009 meeting as written. The motion was seconded by Mr. Corrigan and passed unanimously.

3. Consent Agenda: The following items are of a routine or administrative nature and do not require an action of the Board. Any member of the Board of Directors may request that an item on the consent agenda be discussed in open session:

- a. Monthly Financial Report, Local Government Funding Report, and Working Capital/Reserve Fund Report – Ms. Alice Sanchez (attachments 2A, B, C)**

- b. Monthly Project Status Report – Mr. Leo Trevino (attachment 3)**
- c. Grants and Proposals Update – Mr. Dustin Cravey (attachment 4)**

Mr. Cravey stated that preliminary feedback from the TGLO staff indicates that all three of the proposals seeking 2008 CIAP funds are ranked highly. However, the Federal Minerals Management Services has determined these funds cannot go to non-profit organizations or universities. This interpretation is being challenged.

- d. Communications Activities Update – Ms. Beth Wilson (attachment 5)**
- e. Environmental Education Activities Update – Ms. Lari Jo Johnston (attachment 6)**
- f. Nueces Delta Preserve Update - Mr. Jake Herring (attachment 7)**

Mr. Wallace announced that the Wyatt property might be available in the near future and we are exploring options to obtain that property.

Mr. Herring presented the Nueces Delta Preserve Conceptual Master Plan which contains several prospective projects for agencies seeking projects to fund, or for our use in seeking funding to implement sections of the plan. He also stated that the City of Corpus Christi discouraged running electrical power lines along the Mary Rhodes Pipeline. We are currently looking at installing solar panels and perhaps a small windmill to generate the power needed at the Classroom. Additionally, one of Charlie Spiekerman's photos has been selected as an award-winning image in the 2009 Coastal Bend Wildlife Photo Contest.

- g. Future Meeting Schedule – Ms. Anne Hulse (attachment 8)**

4. The Proposed FY 2010 Annual Budget and Work Plan

- a. Consideration and Action regarding the cancellation of Project #0927 “Colonial Waterbird 2010 Annual Work Plan – Mr. Ray Allen (attachment 9)**

Mr. Allen stated that this action was basically a ‘bookkeeping function’ moving the funding for this previously-approved project from the past fiscal year to the upcoming fiscal year.

- b. Consideration and Action Regarding the Proposed FY 2010 Budget – Mr. Bob Corrigan and Ms. Alice Sanchez (attachment 10)**

Ms. Sanchez explained that the Finance Committee met in August and requested that the anticipated FY '10 expenses be reviewed based on actual FY '09 expenses incurred. After this review, the amended budget reflects lower “fringe” expenses, adds a contribution to the working capital/reserve fund, and provides a more detailed breakdown of the ‘Other’ expenses between in-house projects and true administrative costs.

- c. Consideration and Action Regarding the Proposed FY 2010 Comprehensive Annual Work Plan – Mr. Bob Corrigan and Mr. Ray Allen (attachment 11)**

Mr. Allen explained the process used to develop the proposed work plan.

Mr. Eddins invited CBBEP to present some of these projects to the Port Industries of Corpus Christi Manager's Luncheon on September 15, 2009.

Mr. Corrigan made a motion to accept the annual work plan, containing items 4a, 4b, and 4c, and was seconded by Mr. Eddins. The motion passed unanimously.

- 5. Consideration and Action regarding the use of funding previously approved for Project # 0824 for the purchase of a vehicle, tractor and passenger tram (trailer) to be used at the CBBEP Nueces Delta Preserve and other CBBEP activities – Mr. Ray Allen and Mr. Jake Herring (attachment 12)**

Mr. Corrigan made a motion to amend use of the previously-approved \$40,000 to purchase a vehicle, tractor and passenger tram for use at the Nueces Delta Preserve. The motion was seconded by Ms. Sumner and passed unanimously.

- 6. Consideration and Action regarding a professional services agreement with Mr. James Dodson to help facilitate an effort to address the needs of the San Antonio Bay system – Mr. Ray Allen (attachment 13)**

Mr. Allen introduced Mr. Dodson and explained this initial facilitation effort under consideration could ultimately establish a comprehensive planning and management program, similar to CBBEP, for the San Antonio Bay area.

Mr. Eddins made a motion to approve this \$12,000 project as written and was seconded by Mr. Green. The motion passed unanimously.

Mr. Wallace suggested contacting CCA to match CBBEP's contribution for this project.

- 7. Consideration and Action regarding accepting the donation of 36 acres from Asarco – Mr. Jake Herring (attachment 14)**

No formal action was taken on this item. However, CBBEP staff was granted permission to continue discussions with Asarco, pending further investigation of issues concerning this property.

- 8. Presentation and Discussion regarding the acquisition of two tracts of land (168 acres) used by Whooping Cranes on the Lamar Peninsula @ Holiday Beach – Mr. Jake Herring (attachment 15)**
- 9. Consideration and action regarding construction of a driveway and access road off of Hwy 361 to the CBBEP Kate's Hole property (donated by Helix) on Mustang Island by Levco Construction Inc for \$ 20,400– Mr. Ray Allen and Mr. Jake Herring (attachment 16)**

Ms. Sumner made a motion to approve construction of the driveway and access road from Hwy 361 to the Kate's Hole property and was seconded by Mr. Eddins. The motion passed unanimously.

- 10. Consideration and Action regarding new proposed project # 1026 titled "Socio-Economic Dimensions of Hypoxia" to be performed by Texas A&M University Corpus Christi – Harte Research Institute for Gulf of Mexico Studies, Investigators David Yoskowitz and Paul Montagna subject to funding being provided by USEPA in the amount of \$100,000 – Mr. Jace Tunnell and Mr. Ray Allen (attachment 17)**

The only FY 2010 project developed outside the normal process is project # 1026. If the EPA successfully 'earmarks' some of their carryover funds for this project, those funds would pass through CBBEP to the Harte Research Institute. CBBEP's involvement would be strictly project oversight.

Mr. Gandy made a motion to add this project to the FY 2010 Work Plan, pending EPA carryover funding, and was seconded by Mr. Eddins. The motion passed unanimously.

- 11. Executive Director Comments** – none.
- 12. Board of Director Comments** – none.
- 13. Public Comments** – none.
- 14. Adjourn** – The meeting adjourned at 10:40 am.

Approved by the Board of Directors on _____

Robert B. Wallace, Jr., President and Chairman of the Board