

COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.
BOARD OF DIRECTORS MEETING

August 23, 2007
MINUTES

BOD Members/Proxies Present

Tom Bridges for San Patricio County
Greg Brubeck for Port of Corpus Christi Authority
Robert Corrigan for the Bays Council
Tom Curlee for Port Industries
Frank Newchurch for Port Industries of Corpus Christi
Yolanda Olivarez for Port of Corpus Christi Authority
Jay Reining for City of Corpus Christi
Robert B. Wallace, Jr. for Coastal Bend Bays Foundation

Others Attending

Jeff Foster, TCEQ

Staff Present

Ray Allen	Jake Herring
Jim Bowman	Leo Trevino
Dustin Cravey	Jace Tunnell
Monika De La Garza	Alice Sanchez
Flora Caylor	Anne Hulse

1. Call to Order & Quorum Determination

Mr. Robert Wallace, Jr., Chairman, called the meeting to order at 8:10 am and a quorum was set. Mr. Wallace commended Mr. Corrigan, the CBBEP staff and the guest speakers for an informative and enjoyable Bays Council Meeting last week.

2. Consideration and Action re: Minutes of Meeting on June 28, 2007 – Ms. Anne Hulse (attachment 1)

Mr. Bridges made the motion to approve the minutes of the last meeting as written and was seconded by Mr. Corrigan. The motion passed unanimously.

3. Consent Agenda: The following items are of a routine or administrative nature and do not require an action of the Board. Any Board member may request that an item on the consent agenda be discussed.

- a) **Monthly Financial Report, Local Government Funding Report, and Working Capital/Reserve Fund Report – Prepared by Ms Alice Sanchez (attachments 2 A, B, C)**
- b) **Monthly Project Status Report – Prepared by Mr. Leo Trevino (attachment 3)**
- c) **Grants and Proposals Update – Prepared by Mr. Dustin Cravey (attachment 4)**

- d) **Public Relations and Outreach Update – Prepared by Ms. Monika De La Garza (attachment 5)**
- e) **Update on Coastal Bend Land Trust – Mr. Jake Herring (attachment 6)**
- f) **Future Meeting Schedule – Prepared by Ms. Anne Hulse (attachment 7)**

4. Report on the CBBEP Bays Council and All Conference Annual Meeting – Mr. Ray Allen and Ms. Monika De La Garza (attachment 8)

Ms. De La Garza presented a slideshow of the events at the Bays Council Meeting for the benefit of those Board members who were not able to attend.

Mr. Reining expressed a desire to amass a library of taped presentations from these events for use in the future in educating others about the issues faced in this area, as well as the resources we can provide them.

5. Consideration and Action regarding the FY '08 Annual Work Plan and Budget – Mr. Ray Allen, Mr. Leo Trevino and Ms. Alice Sanchez (attachments 9 A, B)

Mr. Corrigan explained that this year the Bays Council members received the draft work plan electronically prior to the meeting so they would have time to review the various projects and prepare comments to present at the meeting last week, as opposed to an in-depth review of each project during the Bays Council Meeting. Conducting the meeting in this manner enabled presentations by a wide variety of guest speakers in an effort to renew interest and boost participation in the organization by increasing attendance.

Mr. Allen stated that Ms. Carola Serrato presented the draft work plan to the Bays Council at the beginning of the meeting and, after very little discussion; the motion was made, and seconded, recommending the draft FY '08 Work Plan to the Board of Directors for approval.

Mr. Wallace suggested, and everyone agreed, that to the extent any of the funds for projects included in the work plan are going to any of the members' organizations, it will be presumed that an affirmative vote on the work plan does not include a vote on the respective single project.

Mr. Corrigan made the motion to approve the FY '08 Work Plan as presented by the Bays Council and was seconded by Mr. Newchurch. The motion passed unanimously.

Mr. Corrigan informed the Board that the Finance Committee had reviewed the proposed FY '08 Budget. He expressed concern that overhead expenses are getting too large and should be closely monitored in the future. Mr. Allen Pointed out that a large portion of the overhead expenses actually fund 'in-house' projects by funding salaries for employees who actually perform the services/projects in lieu of the work being contracted out. Mr. Newchurch suggested that another way to reduce overhead would be to shorten the timeframe required to complete the projects, thus enabling more to be accomplished.

Mr. Corrigan made the motion to approve the FY '08 Annual Budget and was seconded by Mr. Reining. The motion passed unanimously.

Mr. Wallace asked Mr. Trevino to prepare a slideshow on the remaining work needed to protect shoreline along the entire Corpus Christi Ship Channel.

6. Executive Director's Report – Mr. Ray Allen

Mr. Allen directed everyone to review the Grants and Proposals Update. He also discussed personnel changes within the TCEQ. Our friend, Mr. Buddy Garcia, is now Chairman of the TCEQ, as well as newly-appointed to Coastal Land Advisory Board which oversees the Coastal Impact Assistance Program funding. Another valued friend, Mr. Frank Fuller, is retiring from the agency and will be truly missed.

Mr. Allen announced that the Dept. of Justice has contacted him for project possibilities in connection with the CITGO case.

7. Board of Director's Comments –

Mr. Curlee commended Mr. Allen and staff for the CBBEP's luncheon presentation to the PICC plant managers which outlined our program and projects/activities. Mr. Newchurch suggested an updated presentation should be made to the group approximately every three years due to rapid turnover among the plant managers. Mr. Reining suggested that a similar presentation should be made to the City Council after new members are elected. Mr. Corrigan and Ms. Olivarez also suggested presenting to the EDC Board, the Chamber of Commerce and the CVB.

Mr. Newchurch announced his retirement effective the end of August and stated that he would continue in his current role on the Board and possibly through a transition period after Port Industries appoints his replacement.

Mr. Wallace discussed the processes being followed, and funding being pursued, to facilitate further land acquisitions in the Delta.

8. Public Comments – None.

9. Adjourn - The meeting adjourned at 9:27 am.

Approved by the Board of Directors on _____

Robert B. Wallace, Jr., President and Chairman of the Board