

COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.
BOARD OF DIRECTORS MEETING

May 26, 2005
MINUTES

BOD Members/Proxies Present

Robert B. Wallace, Jr. for Coastal Bend Bays Foundation
Robert Corrigan, Bays Council
Jay Reining for City of Corpus Christi
Tom Curlee for Port Industries of Corpus Christi
Frank Newchurch for Port Industries of Corpus Christi
Greg Brubeck for Port of Corpus Christi Authority
Yolanda Olivarez for Port of Corpus Christi Authority

Others Attending

Carola Serrato from South Texas Water Authority representing CBBEP Bays Council
Jeff Foster, TCEQ

Staff Present

Ray Allen	Anne Hulse
Leo Trevino	Alice Sanchez
Kate Williams	Dustin Cravey
Jim Bowman	Monika De La Garza
David Newstead	Gene Blacklock

1. Call to Order & Quorum Determination

The Board of Directors Chair, Robert Wallace, Jr., called the BOD meeting to order and a quorum was set at 8:10 am.

2. Consideration and Action regarding minutes of meeting held on March 24, 2005 – Ms. Anne Hulse (attachment 1).

A motion was made by Mr. Corrigan, and seconded by Mr. Newchurch, to approve the minutes of the last meeting as written. The motion carried unanimously.

4. Consideration and Action regarding appointments to the Financial & Human Resources Advisory Committee – Ms. Alice Sanchez (attachment 3)

Ms. Sanchez asked if the Board appoints this committee. She was advised that the committee already existed, but hadn't met in quite awhile, and that Mr. Corrigan was the chairman. She suggested that perhaps it was time for this committee to meet again to assist in establishing a new budget, evaluating health benefit costs and rewrite the existing by-laws. Mr. Wallace and Ms. Sanchez will attempt to draft the amended by-laws to submit to the committee for review. Yolanda Olivarez suggested that the Executive Committee might be more appropriate for reviewing the by-laws and policies and procedures. Mr. Wallace stated that an Executive Council exists and consists

of the BOD members and Vilma Luna, Frank Fuller, Barbara Keeler, and that indeed perhaps they should be made a standing committee in the by-laws instead of an appointed committee, thus having more authority, and that they should meet on an annual basis. Alice is to provide Bob Wallace with a copy of the Policies and Procedures Manual and San Patricio County evaluations when he returns next week.

6. Financial/Business Management Reports: - Ms. Alice Sanchez

a) Monthly Financial Report (attachment 10a)

Mr. Corrigan questioned why in the eighth month of the fiscal year, personnel costs were only 40% and not 66% of the annual budget. He and Mr. Wallace requested a detailed report of salary and related costs for FY '05 and a comparison with FY '04.

b) Local Government Funding Report (attachment 10b)

Funding for this fiscal year is on target.

c) Working Capital/Reserve Fund Report (attachment 10c)

3. Consideration and Action regarding Coordination Team recommendations for FY '06 Annual Work Plan Projects – Ms. Carola Serrato and Mr. Leo Trevino (attachment 2).

Ms. Serrato explained the strategies used to determine the ranking and prioritizing of proposed projects, as well as the evaluation process to which each was subjected in order to receive funding recommendations.

The Board requested an explanation as to why certain projects were not selected. Ms. Serrato explained that:

EEOIT's #6 Seagrass Restoration Project was determined to actually be included in HLRT's #2 Seagrass Restoration through Public Outreach Upper Laguna, which is a joint project with the Nature Conservancy and did receive funding approval;

HLRT's #9 Effects of Dredging on Oyster Reefs in Copano Bay was a study that had already been done – maybe not locally, but in a related area;

HUIT's #3 Shoreline Management Plan for Ecologically Acceptable Development was a good idea but perhaps the approach of coordinating with developers as opposed to enforcement through government entities needed to be re-evaluated, as did the amount of funding the project would require to do an acceptable job. Mr. Reining expressed his desire that this project not be dropped. Due to the rapid development of the area, this project should be performed sooner – before land is subdivided -- rather than later. Mr. Wallace suggested a meeting with city officials from Rockport, Port Aransas, and Corpus Christi to organize a gathering of all the local developers to ask what kind of product we can produce to help them avoid potential developmental planning problems. It was suggested that perhaps someone should contact Mark Scott as he has just completed this process.

Mr. Reining made the motion to authorize the staff to draft the '06 Work Plan based on the project recommendations from the Bays Plan Coordination Team and was seconded by Ms. Olivarez. The motion carried unanimously.

5. Projects Status Reports:

a& e) Monthly Project Status Report and Habitat Restoration and Enhancement Projects, selection of engineering service providers – Mr. Leo Trevino (attachment 4)

Mr. Trevino explained that all projects are going according to schedule, some appear behind on paper due to either a contractor lag in final billing certain projects or that the project is waiting for the RFP process to be completed so the selected in-house contractor can begin the work. Mr. Newchurch expressed a concern over the lack of FY '05 work to date and cautioned that perhaps the organization should learn from history and approach the '06 and '07 plan differently by asking the Implementation Teams to develop detailed, site specific project proposals now so the process will be much further along, including obtaining the QAPP and the actual work can begin in a more timely fashion. Mr. Allen and Mr. Wallace both stated that the list of projects should be restricted to roughly 18 projects per year and everyone should keep in mind that most projects are two-year projects, not one-year projects.

b) CBBEP Colonial Waterbird Management Project – Mr. David Newstead (attachment 5)

The nesting platforms (great blue herons) on Causeway Island have been successful. In partnership with POCCA have successfully established a fenced (predator-free) nesting area for least tern and snowy plover.

- 10. Executive Director's Report** – Mr. Allen extended an invitation to all board members to attend the Port Industries of Corpus Christi/CBBEP sponsored luncheon next Wednesday at the Ortiz Center to receive the Community Survey Update for 2005.
- 11. Board of Director's Comments** – None
- 12. Public Comments** – Mr. Newchurch thanked the staff concerning the evaluation of the TRI data from 2003 on surface water. Additionally, appreciation was expressed for the partnership over the survey, which has been used for the last 10 years to evaluate public perception of operations and to stay in tune with public concerns.
- 13. Adjourn** – Meeting adjourned at 10:10 a.m.

Approved by the Board of Directors on _____

Robert B. Wallace, Jr., President And Chairman of the Board