

*******COASTAL BEND BAYS & ESTUARIES PROGRAM, INC.**
BOARD OF DIRECTORS MEETING

June 23, 2005

MINUTES

BOD Members/Proxies Present

Robert B. Wallace, Jr. for Coastal Bend Bays Foundation
Robert N. Corrigan, Jr. for CBBEP Bays Council
Jay Reining for City of Corpus Christi
Tom Curlee for Port Industries of Corpus Christi
Frank Newchurch for Port Industries of Corpus Christi
Paul Carangelo for Port of Corpus Christi Authority
Yolanda Olivarez for Port of Corpus Christi Authority
Tom Bridges for San Patricio County
Maggie Dalthorp for Coastal Bend Land Trust

Others Attending

Jeff Foster, TCEQ
Frank Fuller, TCEQ via conference phone
Tom Weber, TCEQ via conference phone

Staff Present

Ray Allen	Anne Hulse
Leo Trevino	Alice Sanchez
Kate Williams	Dustin Cravey
Jim Bowman	Monika De La Garza
Jake Herring	Sara Brownlee

1. Call to Order & Quorum Determination

The Board of Directors Chair, Robert Wallace, Jr., called the meeting to order and a quorum was set at 8:10 am.

2. Consideration and Action regarding minutes of meeting held on May 26, 2005 – Ms. Anne Hulse (attachment 1)

A motion was made by Mr. Corrigan, and seconded by Mr. Newchurch, to approve the minutes of the last meeting as written. The motion carried unanimously.

3. Legislative Session Report – Mr. Tom Utter

Mr. Utter was not in attendance due to the Texas legislature emergency session in Austin. Mr. Allen wished to thank him publicly for closely monitoring legislation affecting the Estuary Program, primarily our funding. He worked very closely with Rep. Luna, Rep. Seaman and Senator Hinojosa. Our friends at the TCEQ, Jeff, Frank and Tom, were most supportive during the session. While no final number has been presented, Mr. Allen is certain we have been well represented.

4. Consideration and Action regarding Selection of an engineering firm or firms to provide engineering and related services – Mr. Leo Trevino and Mr. Dustin Cravey (attachment 2)

Dustin Cravey presented the Statements of Qualifications of Shiner Moseley and Associates and Coastal Technology Corporation to the Board as the two engineering firms selected from a total of nine entries for providing services for habitat restoration and enhancement projects.

Mr. Corrigan made a motion to accept the recommendation of the staff concerning the selection of engineering firms and was seconded by Ms. Olivarez. The motion passed unanimously.

5. Consideration and Action regarding a proposed project to help provide real-time data for recreational users of the Corpus Christi Marina – Mr. Ray Allen (attachment 3)

Mr. Allen presented a proposed project in partnership with TAMUCC and the City of Corpus Christi to provide real-time data for users of the Marina for a one-time contribution of \$4,500.

Ms. Olivarez made the motion to approve this project and authorize the staff to investigate whether the same result can be achieved for less money by tying into the Port system, so long as such access would not inhibit the Port's operations in any way. The motion was seconded by Mr. Corrigan and passed unanimously.

6. Consideration and Action regarding authorizing staff to submit a Coastal Erosion Planning and Response Act (CEPRA) project proposal to the Texas General Land Office - Mr. Ray Allen and Ms. Kate Williams (attachment 4)

This project is to provide approximately a mile-long shoreline protection and jetty structures at Piper's Channel along the Port Aransas Nature Preserve. Senator Hutchinson has already arranged for the Program to receive \$3M from NOAA for this

project. This CEPRA application to the GLO, which is leveraged with that \$3M, will add an additional \$2.5M to the project.

Mr. Newchurch made the motion to authorize the staff to submit the proposal to the GLO and was seconded by Ms. Olivarez. The motion passed unanimously.

7. Grants and Proposals Update – Ms. Kate Williams (attachment 5)

The \$100K grant from the Coastal Bend Community Foundation to fund an educator for the Coastal Bend Science: Teaching Beyond the TEKS/TEXT project has been awarded to CBBEP. An additional application has been made to State Farm for \$10K to fund the children’s transportation expenses to the Nueces Delta for this project.

8. Consideration and Action regarding Authorizing the Executive Director to Implement Project tentatively titled “Coastal Bend Science: Teaching Beyond the TEKS/TEXT” – Mr. Ray Allen & Ms. Monika De La Garza (see attachment 5)

Jay Reining made the motion to authorize Mr. Allen to move forward with this project and to assign the Finance Committee to determine the type of employment position to be offered to the educator, whether “contract” or “employee” status. The motion was seconded by Mr. Corrigan and passed unanimously.

9. Projects Status Reports:

a. Monthly Project Status Report – Mr. Leo Trevino (attachment 6)

Progress has been made with Nueces County Project #0209 in obtaining final billing for the work completed in March so as to close out this project. Additionally, the Goose Island Project #0301B will be complete very quickly after a two-year wait. All other projects are moving forward as anticipated.

b. Acquisition of Property in the Nueces River Delta – Mr. Bob Wallace and Ms. Kate Williams (attachment 7)

Oscar Wyatt is prohibiting surveyor access to his property to prevent the surveying of adjoining properties. The Wheeler and Mckamey properties are being appraised. Wheeler is under contract and Mckamey has been presented with a contract. The Snell properties are under contract and the survey has been ordered. Access can be made by boat or adjoining land we already own. A contract will be submitted to Mr. Wyatt within the next two weeks and another land owner, at which time we will be short about \$1.25M to acquire all the lands under contract. Perhaps those funds can be obtained through NAWCA. The Drought and Dougherty properties closed recently but those purchases were funded by a SEP. A helicopter is being chartered to get the appraiser out to the Wheeler and Mckamey properties.

c. Shamrock Island Project – Mr. Jim Bowman (attachment 8)

Notice to Bid was in today's local newspaper, as well as the Houston and Austin papers. This project is moving forward. A pre-bid meeting is scheduled for June 30 and the opening of the bids will be July 14th. Construction is scheduled to begin Sept. 1.

d. Education Activities Update – Ms. Monika De La Garza (attachment 9)

The teachers from the first Teaching Environmental Science session were given a tour at the Delta. They appreciated the picnic tables that were installed late last week and the only complaint was that it was too hot. A shade structure is needed, as are toilet facilities.

Additionally, the results of the public opinion survey are in. More people are aware of our program and know who we are. They also are more aware of their own trash. Public service announcements on the "Lift, drift, poll, or troll" seagrass protection campaign are running on all major public television channels, as well as Univision, the Spanish channel. Mr. Corrigan suggested that we research and target the appropriate audience for all public service announcements.

10. Financial/Business Management Reports: - Ms. Alice Sanchez

a. Update on Financial/Human Resources Task Force – with Mr. Bob Corrigan

Mr. Corrigan reported that the Financial/Human Resources Task Force had indeed met on Monday, June 20. One of the items the Task Force had under review was the categorization of expenditures; in particular, why the category for miscellaneous expenditures was so much more than all other categories combined, including salary and fringe benefits.

b. Monthly Financial Report – (attachment 10a)

Mr. Corrigan reminded Alice that he and Mr. Wallace would like to see a comparison analysis of salary and related costs between FY '04 and FY '05. Mr. Allen explained that the reason personnel and fringe benefits are only at 63%, instead of 75%, is due to the fact that some positions were vacant for several months. Mr. Wallace pointed out that this request is for a format change to include another column for comparison purposes in all future reports.

c. Local Government Funding Report – (attachment 10b)

d. Working Capital/Reserve Fund Report – (attachment 10c)

Mr. Allen noted that the goal has always been to have approximately \$250K in the working capital reserve fund and suggested that maybe the Financial/Human Resources Task Force should evaluate that goal to determine if it is realistic.

11. Consideration and Action regarding future meeting schedule – Ms. Anne Hulse (attachment 11)

Mr. Wallace requested that the Board agree to merge the July and August Board meetings into one meeting at noon on August 11, 2005 in order to approve any contracts requiring approval prior to the August 31 deadline.

12. Executive Director’s Report – Mr. Allen invited everyone to attend the grant award ceremony at Texas State Aquarium following the Board Meeting.

13. Board of Director’s Comments – None

14. Public Comments - None

15. Adjourn – The meeting adjourned at 9:57 am.

Approved by the Board of Directors on _____

Robert B. Wallace, Jr., President And Chairman of the Board