



Protecting our bays and estuaries

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MEETING NOTICE CBBEP BOARD OF DIRECTORS

June 25, 2024 – 8:00-10:00 AM (refreshments at 7:30)

Port of Corpus Christi Office-Room 104, 400 Harbor Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/85697579002?pwd=V2h4eGJXR2JLL3hBMVVrRk8xSWdBdz09>

- 1) Call to Order, Roll Call, and Quorum Determination – Alicia Matus (Board President)
- 2) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 3) Consideration and Action: Approve minutes of Board meeting held on March 28, 2024 – Mr. Robert Anderson (Board Secretary) and Ms. Michelle Cortinas ([attachment 1](#))
- 4) Consideration and Action: Approval of grants and donations received – Dr. Lisa Havel ([attachment 2](#))
- 5) Update: New CBBEP Community Partnerships – Dr. Kiersten Stanzel ([attachment 3](#))
- 6) Update: Construction of new building at the Nueces Delta Preserve – Jake Herring and Dr. Kiersten Stanzel ([attachment 4](#))
- 7) Update: Monthly Financial Reports – Ms. Kellie Shipley (Board Treasurer), Ms. Alice Sanchez and Ms. Melissa Barnes ([attachment 5](#))
- 8) Consideration and Action: Approve updated CBBEP Policies and Procedures – Dr. Kiersten Stanzel ([attachment 6](#))
- 9) Consideration and Action: Approve Records Retention Policy ([attachment 7](#))
- 10) Consideration and Action: Gift Acceptance Policy ([attachment 8](#))
- 11) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.

(Agenda Continued on Page 2)

- (a) §551.072 – Real Property: Discuss and take action regarding potential option agreement for property in the Copano Bay System (Mr. Jake Herring)
 - (b) §551.072 – Real Property: Discuss potential donation of personal property (Mr. Jake Herring)
 - (c) §551.072 – Real Property: Update regarding ongoing easement discussions (Mr. Jake Herring)
- 12) Reconvene in Open Session – Consideration and Action on matters deliberated in Executive Session listed above
- 13) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
- (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 9](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 10](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 11](#))
- 14) Public Comments
- 15) Executive Director Comments
- 16) Board Member Comments
- 17) Adjourn



Kiersten Stanzel, Executive Director
8:00 AM on June 20, 2024