



Protecting our bays and estuaries

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ANNUAL MEETING NOTICE CBBEP BOARD OF DIRECTORS

August 24, 2023 – 8:00-10:00 AM (refreshments at 7:30)

Port of Corpus Christi Office-Room 406, 400 Harbor Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/88146681461?pwd=OTRhc3p4THFjQzRsL1ItcEVsbGRPZz09>

- 1) Call to Order, Roll Call and Quorum Determination – Dr. Bryan Gulley, Board President
- 2) Introduction of new CBBEP Bays Council Chair and Vice-Chair – Dr. Kiersten Stanzel
- 3) Consideration and Action: Approve Minutes of Board meeting held on Jun 22, 2023 – Ms. Sharon Murphy (Board Secretary) and Ms. Michelle Cortinas (attachment 1)
- 4) Consideration and Action: Approve the FY 2024 Annual Budget and FY 2024 Comprehensive Annual Work Plan
 - (a) FY 2024 Annual Budget – Kellie Shipley (Board Treasurer), Ms. Alice Sanchez, and Dr. Kiersten Stanzel (attachment 2)
 - (b) FY 2024 Comprehensive Annual Work Plan – Dr. Kiersten Stanzel (attachment 3)
- 5) Consideration and Action: Approve the reappointment of Ms. Kellie Shilpley as Board Member At-Large – Mr. Bob Paulison (Chair, Governance & Nominating Committee)
- 6) Consideration and Action: Approve the appointment of the following CBBEP officer positions: Alicia Matus, President; Joe Christina, Vice President; Kellie Shipley, Treasurer; and Robert Anderson, Secretary – Mr. Bob Paulison (Chair, Governance & Nominating Committee)
- 7) Consideration and Action: Approve annual Conflict of Interest reporting procedure – Dr. Kiersten Stanzel (attachment 4)
- 8) Consideration and Action: Approve CBBEP Whistleblower Policy – Dr. Kiersten Stanzel (attachment 5)

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- 9) Update and Discussion: CBBEP Board of Directors Committees – Dr. Kiersten Stanzel
- 10) Update and Discussion: EPA Program Evaluation – Dr. Kiersten Stanzel (attachment 6)
- 11) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas (attachment 7)
 - (b) Project Status Report – Dr. Kiersten Stanzel (attachment 8)
 - (c) Grants and Proposals Report – Dr. Lisa Havel (attachment 9)
- 12) Public Comments
- 13) Executive Director Comments
- 14) Board Member Comments
- 15) Adjourn



Kiersten Stanzel, Executive Director
10:00 AM on Aug 18, 2023