



Protecting our bays and estuaries

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ANNUAL MEETING NOTICE CBBEP BOARD OF DIRECTORS

August 28, 2025 – 8:00-10:00 AM (refreshments at 7:30)

Port of Corpus Christi Office, 400 Charles Zahn, Jr. Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/88698936069?pwd=2xQFaug1WTUHVleuTyB6jJR6iZKjMF.1>

- 1) Call to Order, Roll Call and Quorum Determination – Alicia Matus, Board President
- 2) Introduction of Bays Council Chair and Vice-Chair – Dr. Kiersten Stanzel ([attachment 1](#))
- 3) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 4) Consideration and Action: Approve minutes of Board meeting held on July 24, 2025 – Mr. Robert Anderson (Board Secretary) and Ms. Michelle Cortinas ([attachment 2](#))
- 5) Update and Discussion: Presentation by Oxbow Advisors on CBBEP Investment Accounts – Mr. Ted Oakley and Ms. Courtney Bechtol ([attachment 3](#))
- 6) Consideration and Action: Approve the FY 2026 Annual Budget and FY 2026 Comprehensive Annual Work Plan
 - (a) FY 2026 Annual Budget – James Jensen (Board Treasurer), Ms. Alice Sanchez, and Dr. Kiersten Stanzel ([attachment 4](#))
 - (b) FY 2026 Comprehensive Annual Work Plan – Dr. Kiersten Stanzel ([attachment 5](#))
- 7) Consideration and Action: Approve the reappointment of James Jensen as Board Member At-Large – Mr. Bob Paulison (Chair, Governance & Nominating Committee) ([attachment 6](#))
- 8) Consideration and Action: Approve the appointment of CBBEP Officers and Directors Emeritus - Mr. Bob Paulison (Chair, Governance & Nominating Committee) ([attachment 7](#))
- 9) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.

(Agenda Continued on Page 2)

- (a) §551.072 – Personnel: Executive Director Annual Evaluation and Salary Discussion
- 10) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 8](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 9](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 10](#))
- 11) Public Comments
- 12) Executive Director Comments
- 13) Board Member Comments
- 14) Adjourn



Kiersten Stanzel, Executive Director
10:00 AM on Aug 22, 2025