



Protecting our bays and estuaries

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MEETING NOTICE CBBEP BOARD OF DIRECTORS

October 23, 2025 – 8:00-10:00 AM (refreshments at 7:30)

Port of Corpus Christi Headquarters, 400 Charles Zahn, Jr. Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/88018305508?pwd=YRaZasiegdkGvtFtLPaZ9BXtyDIGDv.1>

- 1) Call to Order, Roll Call, and Quorum Determination – Joe Christina (Board President)
- 2) Disclosure of Conflicts of Interest – Joe Christina (Board President)
- 3) Annual Conflict of Interest Disclosure Forms – Kiersten Stanzel ([attachment 1](#))
- 4) Consideration and Action: Approve minutes of Board meeting held on August 28, 2025 – Robert Anderson (Board Secretary) and Michelle Cortinas ([attachment 2](#))
- 5) Consideration and Action: Board Resolution authorizing Joe Christina, Board President to have signing authority on behalf of CBBEP – Dr. Kiersten Stanzel ([attachment 3](#))
- 6) Consideration and Action: Board Resolution authorizing Joe Christina, Board President to have check-signing authority – Dr. Kiersten Stanzel ([attachment 4](#))
- 7) Consideration and Action: Extending Option #4 to Adamson and Company to Perform FY 2025 Annual Audit – Alice Sanchez ([attachment 5](#))
- 8) Update: Monthly Financial Reports – James Jensen (Board Treasurer), Ms. Alice Sanchez and Ms. Melissa Barnes ([attachment 6](#))
- 9) Update and Discussion: Recent grants and donations received – Dr. Lisa Havel ([attachment 7](#))
- 10) Update and Discussion: Updates on CBBEP Programs and Projects:
 - (a) Update on Costa Grande Ranch Acquisition – Jake Herring ([attachment 8](#))
 - (b) Update on Coastal Bird Program activities – Dr. David Newstead ([attachment 9](#))
 - (c) Update on the Nueces River Tidal Segment Stakeholder Group – Aaron Baxter ([attachment 10](#))
 - (d) Update on Recent Invasives Species Removal Efforts – Leigh Perry ([attachment 11](#))

(Agenda Continued on Page 2)

- 11) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.
 - (a) §551.072 – Real Property: Discuss and take action regarding potential acquisition of property in San Patricio County - Jake Herring
- 12) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 12](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 13](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 14](#))
- 13) Public Comments
- 14) Executive Director Comments
- 15) Board Member Comments
- 16) Adjourn



Kiersten Stanzel, Executive Director
9:00 AM on October 17, 2025