



Protecting our bays and estuaries

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MEETING NOTICE CBBEP BOARD OF DIRECTORS

October 26, 2023 – 8:00-10:00 AM (refreshments at 7:30)
Port of Corpus Christi Office-Room 406, 400 Harbor Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:
<https://us02web.zoom.us/j/85697579002?pwd=V2h4eGJXR2JLL3hBMVVRk8xSWdBdz09>

- 1) Call to Order, Roll Call and Quorum Determination – Alicia Matus (Board President)
- 2) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 3) Annual Conflict of Interest Form – Dr. Kiersten Stanzel
- 4) Consideration and Action: Approve minutes of Board meeting held on August 24, 2023 – Mr. Robert Anderson (Board Secretary) and Ms. Michelle Cortinas ([attachment 1](#))
- 5) Consideration and Action: Amend minutes of Board meeting held on June 22, 2023 – Dr. Kiersten Stanzel ([attachment 2](#))
- 6) Consideration and Action: Approval of grants and donations received – Dr. Lisa Havel ([attachment 3](#))
- 7) Consideration and Action: Board Resolution authorizing Alicia Matus, Board President to have signing authority on behalf of CBBEP – Dr. Kiersten Stanzel ([attachment 4](#))
- 8) Consideration and Action: Extending Option #2 to Adamson and Company to Perform FY 2023 Annual Audit – Ms. Alice Sanchez ([attachment 5](#))
- 9) Update: Monthly Financial Reports – Ms. Kellie Shipley (Board Treasurer), Ms. Alice Sanchez and Ms. Melissa Barnes ([attachment 6](#))
- 10) Update: Presentations by CBBEP staff on projects and programs:
 - (a) Communications and Marketing Updates – Mr. Quinn Hendrick ([attachment 7](#))
 - (b) Bipartisan Infrastructure Law Project Updates – Ms. Kathryn Tunnell ([attachment 8](#))

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- (c) Green Infrastructure Projects in the Coastal Bend – Mr. Adrien Hilmy ([attachment 9](#))
- 11) Update and Discussion: CBBEP Board of Directors Committees – Dr. Kiersten Stanzel
- 12) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.
 - (a) §551.072 – Real Property: Deliberations regarding placing a deed restriction on CBBEP owned property (Mr. Jake Herring)
 - (b) §551.072 – Real Property: Discussion regarding CBBEP mitigation projects (Mr. Jake Herring)
- 13) Reconvene in Open Session – Consideration and Action on matters deliberated in Executive Session listed
- 14) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 10](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 11](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 12](#))
- 15) Public Comments
- 16) Executive Director Comments
- 17) Board Member Comments
- 18) Adjourn



Kiersten Stanzel, Executive Director
8:00 AM on October 20, 2023