



# Protecting our bays and estuaries

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## MEETING NOTICE CBBEP BOARD OF DIRECTORS

**December 11, 2025 – 8:00-10:00 AM (refreshments at 7:30)**

**Port of Corpus Christi Headquarters, 400 Charles Zahn, Jr. Drive, Corpus Christi, TX 78401**

If you are unable to attend in person, you can also join via this Zoom link:

<https://us02web.zoom.us/j/88018305508?pwd=YRaZasiegdkGvtFtLPaZ9BXtyDIGDv.1>

- 1) Call to Order, Roll Call, and Quorum Determination – Joe Christina (Board President)
- 2) Disclosure of Conflicts of Interest – Joe Christina (Board President)
- 3) Introduction of new CBBEP Staff, Savannah Martinez – Kiersten Stanzel ([attachment 1](#))
- 4) Consideration and Action: Approve minutes of Board meeting held on October 23, 2025 – Robert Anderson (Board Secretary) and Michelle Cortinas ([attachment 2](#))
- 5) Update: Recent grants and donations received – Dr. Lisa Havel ([attachment 3](#))
- 6) Update: Administrative Update –Ms. Alice Sanchez ([attachment 4](#))
- 7) Update and Discussion: CBBEP Programs and Projects:
  - (a) Update on CBBEP Construction Projects Currently In Progress – Rosario Martinez ([attachment 5](#))
  - (b) Update on the CBBEP Volunteer Program – Lauren Piorkowski ([attachment 6](#))
  - (c) Update on CBBEP Communications and Marketing – Quinn Hendrick ([attachment 7](#))
  - (d) Update on CBBEP’s Up2U Expansion Efforts – Kathryn Tunnell ([attachment 8](#))
  - (e) Update on CBBEP Environmental Education Program – Roy Hawthorn ([attachment 9](#))
- 8) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.

(Agenda Continued on Page 2)

- (a) §551.072 – Real Property: Discuss and take action for CBBEP to enter into a Consensus Route Agreement with AEP Texas to construct an electrical transmission line on CBBEP property in Nueces County - Jake Herring
  
- 9) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
  - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 10](#))
  - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 11](#))
  - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 12](#))
  
- 10) Public Comments
  
- 11) Executive Director Comments
  
- 12) Board Member Comments
  
- 13) Adjourn



Kiersten Stanzel, Executive Director  
10:00 AM on December 5, 2025