



Protecting our bays and estuaries

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MEETING NOTICE CBBEP BOARD OF DIRECTORS

February 22, 2024 – 8:00-10:00 AM (refreshments at 7:30)
Port of Corpus Christi Office-Room 406, 400 Harbor Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:
<https://us02web.zoom.us/j/85697579002?pwd=V2h4eGJXR2JLL3hBMVVrRk8xSWdBdz09>

- 1) Call to Order, Roll Call and Quorum Determination – Alicia Matus (Board President)
- 2) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 3) Introduction of CBBEP’s new Project Manager, Mary Kramer – Dr. Kiersten Stanzel ([attachment 1](#))
- 4) Consideration and Action: Approve minutes of Board meeting held on December 7, 2023 – Mr. Robert Anderson (Board Secretary) and Ms. Michelle Cortinas ([attachment 2](#))
- 5) Consideration and Action: Approval of grants and donations received – Dr. Lisa Havel ([attachment 3](#))
- 6) Update: Monthly Financial Reports – Ms. Kellie Shipley (Board Treasurer), Ms. Alice Sanchez and Ms. Melissa Barnes ([attachment 4](#))
- 7) Update: Presentations by CBBEP staff on projects and programs:
 - (a) CBBEP Environmental Education: Update on Recent Activities - Ms. Kim Ogden ([attachment 5](#))
 - (b) CBBEP Volunteer Program: Update on Recent Activities – Ms. Lauren Piorkowski ([attachment 6](#))
 - (c) Land Conservation Program – Update on Recent Activities – Mr. Jake Herring ([attachment 7](#))
 - (d) CBBEP and San Patricio County Partnership to Utilize GOMESA Funds – Dr. Kiersten Stanzel and Ms. Mary Kramer ([attachment 8](#))
- 8) Update and Discussion: CBBEP Board of Directors Committees – Dr. Kiersten Stanzel

(Agenda Continued on Page 2)

- 9) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.
 - (a) §551.072 – Real Property: Entering into a contract to provide mitigation services on CBBEP owned property in San Patricio County (Mr. Jake Herring)
 - (b) §551.072 – Real Property: Placing a deed restriction on the mitigation site located in San Patricio County (Mr. Jake Herring)
 - (c) §551.072 – Real Property: Discuss real property acquisitions in the CBBEP area related to habitat preservation, conservation, and enhancement (Mr. Jake Herring)
- 10) Reconvene in Open Session – Consideration and Action on matters deliberated in Executive Session listed
- 11) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 9](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 10](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 11](#))
- 12) Public Comments
- 13) Executive Director Comments
- 14) Board Member Comments
- 15) Adjourn



Kiersten Stanzel, Executive Director
8:00 AM on February 16, 2024