



Protecting our bays and estuaries

MAILING: P.O. Box 23025, Corpus Christi, Texas 78403-3025
PHYSICAL: 1305 N Shoreline Blvd, Corpus Christi, Texas 78401

PHONE: 361-336-0304
EMAIL: info@cbbep.org

MEETING NOTICE CBBEP BOARD OF DIRECTORS

October 24, 2024 – 8:00-10:00 AM (refreshments at 7:30)
Port of Corpus Christi Headquarters, 400 Harbor Drive, Corpus Christi, TX 78401

If you are unable to attend in person, you can also join via this Zoom link:
<https://us02web.zoom.us/j/88698936069?pwd=2xQFaug1WTUHVleuTyB6jJR6iZKjMF.1>

- 1) Call to Order, Roll Call, and Quorum Determination – Alicia Matus, Board President
- 2) Disclosure of Conflicts of Interest – Alicia Matus (Board President)
- 3) Annual Conflict of Interest Disclosure Forms – Kiersten Stanzel ([attachment 1](#))
- 4) Introduction of New CBBEP Staff – Kiersten Stanzel ([attachment 2](#))
- 5) Consideration and Action: Approve minutes of Board meeting held on August 22, 2024 – Robert Anderson (Board Secretary) and Michelle Cortinas ([attachment 3](#))
- 6) Consideration and Action: Extending Option #3 to Adamson and Company to Perform FY 2024 Annual Audit – Alice Sanchez ([attachment 4](#))
- 7) Update and Discussion: CBBEP Board of Directors Committees ([attachment 5](#))
- 8) Consideration and Action: Approve recent updates to CBBEP Investment Committee Organizational and Operational Guidelines – Tom Bridges (Chair, Investment Committee) ([attachment 6](#))
- 9) Update and Discussion: CBBEP Reserve Policy ([attachment 7](#))
- 10) Update and Discussion: 89th Texas Legislative Session ([attachment 8](#))
- 11) Update and Discussion: Updates on CBBEP Programs and Projects:
 - (a) Update on Beneficial Use of Dredge Material at Nueces Delta Preserve – Leigh Perry ([attachment 9](#))
 - (b) Update on Triangle Tree and Tern Island Restoration and Protection – Adrien Hilmy and Kiersten Stanzel ([attachment 10](#))
 - (c) eDNA Assessment of Texas Diamondback Terrapin in the Texas Coastal Bend – Aaron Baxter ([attachment 11](#))

(Agenda Continued on Page 2)

- (d) Nueces Delta Preserve: Update on New Building – Jake Herring ([attachment 12](#))
- 12) Recess Open Session and Convene Executive Session - As authorized by the Texas Open Meeting Act (§551) the presiding officer may recess the Board Meeting and convene an executive session by identifying the agenda item(s) and section(s) under which the closed meeting is held. At the conclusion of the executive session the presiding officer shall reconvene the meeting in open session at which time the Board may act on any agenda items deliberated in closed session.
 - (a) §551.072 – Personnel: Executive Director Annual Evaluation and Salary Discussion
- 13) Attachments below are provided for information purposes. Board members may request that any item be discussed in open session:
 - (a) Future meeting schedule – Ms. Michelle Cortinas ([attachment 13](#))
 - (b) Project Status Report – Dr. Kiersten Stanzel ([attachment 14](#))
 - (c) Grants and Proposals Report – Dr. Lisa Havel ([attachment 15](#))
- 14) Public Comments
- 15) Executive Director Comments
- 16) Board Member Comments
- 17) Adjourn



Kiersten Stanzel, Executive Director
10:00 AM on October 18, 2024